



IIJ Group

File Sharing/Storage ~ Document Exchange ~

IIJ America Inc.

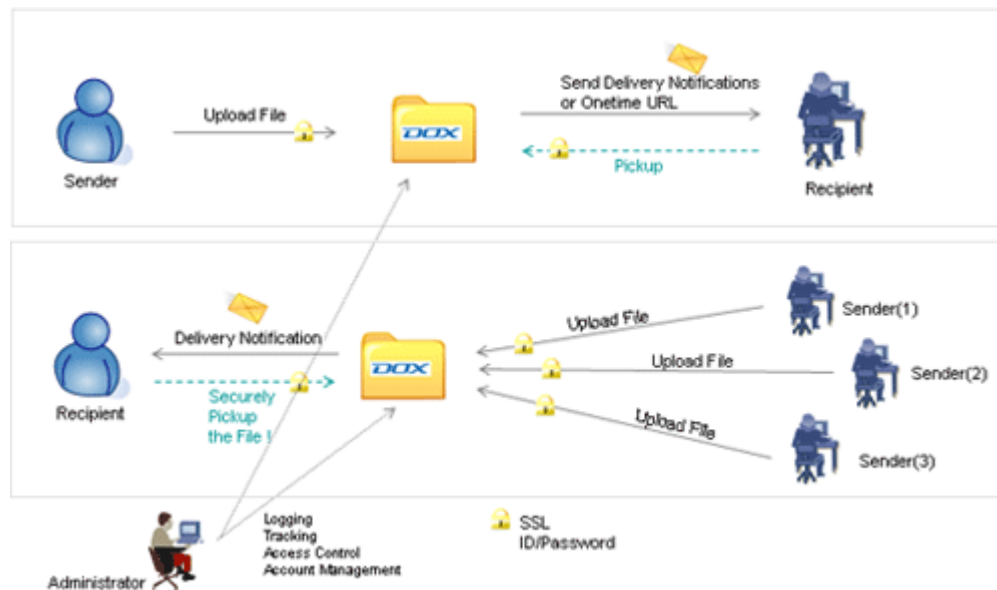
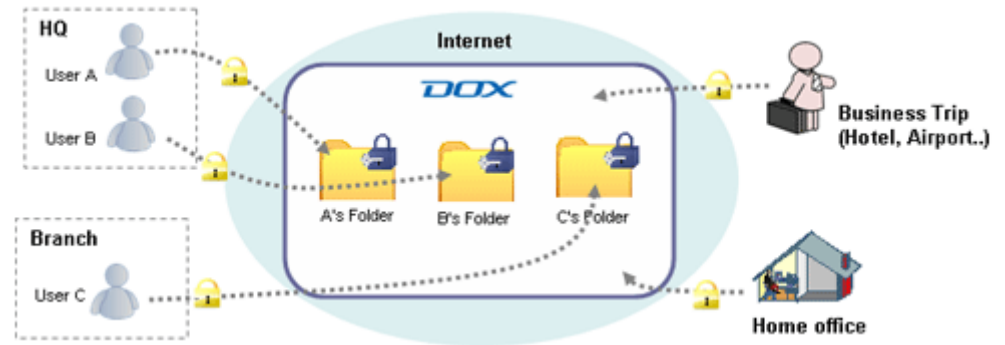
IIJA's Document Exchange Service is an online storage service for secure intra- and inter-corporate file exchanging and distribution. IIJA provides a dedicated file server for its customers, as well as the capability to safely and securely conduct file transactions for large files, files containing sensitive information, etc.

Send and Receive Large Files

- Tracking System
- Secure Delivery of Files

Online Storage

- Access files at any time, from any location
- Secure File Transfer with SSL Encryption
- Set access control on file folders



●File Operation

Users can access their files best suited for their environment by “WebUI” through a Web browser, or “WebDAV”, which is accessible through a Web folder.

●One-Time URL

The One-Time URL function allows temporary access for guest users (without a DOX account) to a certain file through a randomly created address. Access to the file is automatically terminated after a predetermined time, or by a specific number of downloads. A One-Time URL can also be configured in conjunction with file uploads, which is a convenient function for those that would like to distribute files to non-group members/guest users on a temporary basis.

●One-Time Upload

The One-Time Upload function allows a secure interactive file exchange between a DOX and guest user. A DOX user can send a One-Time URL by using the DOX mail feature to a guest user, and the guest user can upload a file using the same URL.

●Access Control

Establish access privileges for specific folders based on a user or group basis. Users without access privileges will not be able to view the folder; in fact, they will not be aware of the folder’s existence.

●Web Based E-mail Feature

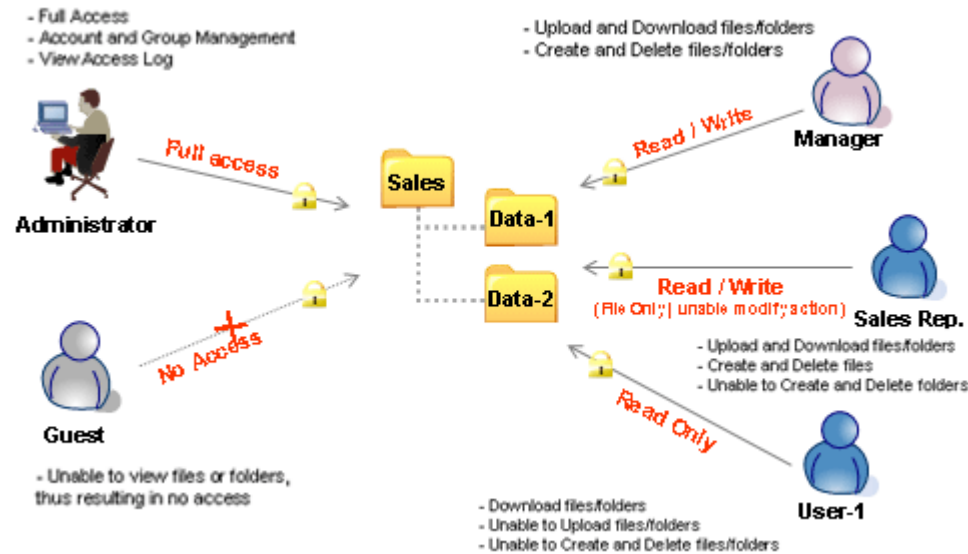
When sending files with the web-based email interface, the attached files are automatically uploaded to the IIJA Document Exchange Service server, and the URL to these files is inserted in the message (Max. Attachment Size: 2GB).

Files can be sent using a One-Time URL for this feature as well, where access is limited to a number of times or days. Once the file access has expired, the file will be deleted off the DOX server automatically.

Clients can choose from the following three options as authentication features:

- Authentication by DOX account and password
- Authentication through a one-time password sent by email
- No authentication

* This feature does not support a mailbox since it is designed only for sending email.



● Access Log References

Reference records are kept to keep track of file operations made on DOX, such as the date a file was uploaded, downloaded, deleted, etc.

● File Search

Search for text contained in a file name or by the latest modification date. This is a convenient function when searching the newest 10 files of a certain file extension, etc.

● Virus Check

Files are automatically checked for viruses at the time they are uploaded. Those that contain viruses are flagged as errors and will not be uploaded onto DOX. When files are denied from being uploaded, a report will be generated where it describes the type of viruses that they contain. Files that are already uploaded can also be checked for viruses.

- Upload Notification

A notification is sent to a designated email address when a file is uploaded.

- Thumbnail Display Mode

Thumbnail display mode allows users to search through large-sized image files easily.

- Revision Management

Manage a file's revision history, and be able to track back to data based on a specific time and date.

- Account/User Group Management

Manage accounts via the service host. The administration screen allows batch account creation, user group configuration, and batch configuration of various privileges/access rights to individual members through user groups. This will greatly reduce time and effort for administrators when managing accounts.

*Up to five user groups can be created under the basic contract

Compatible Operation Environment

The following browsers are compatible with the IIJA Document Exchange Service.

	Windows	Macintosh
WebDAV	Windows 98 or later	MacOS 10.4 or later
WebUI	Internet Explorer 6.0 or later Netscape 7.0 or later Firefox 1.0 or later	Netscape 7.0 or later Firefox 1.0 or later

The customer must provide the following in order to use this service.

■ Proprietary Domain Name

The customer must be able to provide a proprietary domain name as follows:ex.sub.example.com, where “sub” represents the subdomain used with this service (“sub” can be any name).

■ DNS Configuration

When using a customer DNS server Provide the NS record for the host name that is to be used in conjunction with this service.

When using the IIJA DNS outsourcing service. IIJA provides the necessary configurations.

■ SSL Server Certificate

The service has a self-signed certificate that is pre-configured, allowing for SSL encryption. However, we recommend the customer to obtain an official server certification from a public certificate authority after the service has started.

* It is not necessary when a shared domain name is selected.

In that case, name.ijj.us ("name"can be freely specified) will be used as a host name.